



NALA LOCAL MUNICIPALITY

Nala Local Municipality situated at Bothaville, Free State subscribes to and promotes the principles of employment equity and affirmative action. The Municipality invites suitably qualified and experienced candidates to apply for the following vacant positions:

CONTRACT : **Five- year fixed term performance contract of employment period of not exceeding one year beyond the term of the new Council, whichever comes first.**

SALARY : **All-inclusive remuneration package of between R 1,067 587 (minimum), R 1,227 113 (midpoint), R 1,386 637 (maximum) for a category 4 municipality as per Government Notice No. 43122of 20 March 2020.**

The appointment will be made in compliance with the provision Section 82 of the Municipal Structures Act 117 of 1998. The incumbent will report directly to the Mayor

RE-ADVERTISEMMENT

MUNICIPAL MANAGER

REQUIREMENTS:

- B. Degree in Public Administration/ Political Science/ Social Sciences/ Law or equivalent
- 5 years' experience at middle management level;
- Valid driver's licence

ADDED ADVANTAGE:

- The competency levels for senior managers as published per Government Gazette no 29976 dated 15 June 2007 are essential;
- Excellent Computer Skills.
- Registration with a professional body.

KNOWLEDGE:

- Have proven successful institutional transformation within public or private sector;
- Extensive practical knowledge of legislation governing local government and other related legislation* Advanced understanding and experience in institutional governance systems and performance management (preferably in local government)* Advanced understanding of Council operations and system of delegation of powers* Understanding of good governance practices, namely internal audit, risk management, etc.* Experience in community facilitation and networking. Budget and finance management.

DUTIES AND RESPONSIBILITIES:

- Carry out the duties of the Municipal Manager as contained in section 55 of the Municipal Systems Act 32 of 2000 * Implement the municipality's integrated development plan and monitor its progress in terms of implementation * Responsible for the formation and

development of an economic, effective, efficient and accountable administration * Manage the municipality's administration in accordance with the Municipal Systems Act (MSA) and other applicable legislation * Manage the provision of services to the local community in a sustainable and equitable manner * Appoint staff other than those referred to in terms of section 56 of the MSA, subject to the Employment Equity Act 55 of 1998 * Ensure effective utilization, training and discipline of staff * Provide sound and strategic advice to political structures and political office-bearers of the municipality * Manage communication between the municipality's administration and its political structures * Exercise any powers and duties delegated by the municipal council, or sub-delegated by other delegating authorities of the municipality, to the Municipal Manager * Ensure the implementation of national and provincial legislation applicable to the municipality * Perform any other function that may be assigned by the Municipal Council.

Please note:

Due to the large number of applications we envisage to receive, applications will not be acknowledged. Should you not be contacted within 3 months of the closing date of the advertisement, please consider your application unsuccessful.

The Council reserves the right not to make an appointment if, in its view, no suitable candidate could be found. Only candidates who meet the above-mentioned competencies will be shortlisted. Candidates should note that some of the above-mentioned competencies may at the discretion of the Council be formally assessed as part of the selection process.

Qualifications and SA citizenship checks will be conducted on all shortlisted candidates. It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA) and to attach proof thereof.

Shortlisted candidates will be subjected to qualification verification, security vetting and criminal records checking. Shortlisted/ recommended candidates will be subjected to a competency based assessment over 2-day's prior appointment. The successful candidate will be required to sign an employment contract before commencement of duty, and a performance agreement contract and disclosure of financial interest within 60-days period since appointment.

The appointed candidate will be stationed in Bothaville (Head Office), however Council reserves a right to place and move appointees anywhere in the municipality based on operational requirements.

Interested persons meeting the above-mentioned requirements are requested to complete an official application form, Annexure C form as stipulated on the Local Government: Regulations on Appointment and Conditions of Employment of Senior Managers. Municipal Systems Act (Act No 32 of 2000) as amended that is accessible on the following website: www.gpwonline.gov.za and forward this, together with a comprehensive Curriculum Vitae (CV), certified copies of qualifications, ID and driver's license not older than three months to:

**The Mayor
Nala Local Municipality
Private Bag X15
Bothaville
9660 or**

**Hand delivered applications at the Municipal Building, Bothaville.
No applications will be considered if they are not on the official application form. Faxed, e-mailed and late applications will also not be considered.**

Enquiries: (Mayor) Telephone: 056 514 9200

Closing Date 22 November 2021 @ 16:00.

NB: THOSE WHO APPLIED BEFORE SHOULD RE-APPLY

