

NALA LOCAL MUNICIPALITY



REQUEST FOR FORMAL PRICE QUOTATION

SUPPLIERS ARE HEREBY INVITED TO SUBMIT FORMAL PRICE QUOTATIONS FOR THE SUPPLY AND DELIVERY OF WORKSHOP MATERIAL

QUANTITY	DESCRIPTION
SEE THE ATTACHED LIST FOR SPECIFICATIONS	STATIONERY

The quotation must be submitted on the letterhead of your business in a sealed envelope and can be **DELIVERED** by post or by hand to the address stated below, not later than **20 SEPTEMBER 2022 @12H00**

Further note the following:

1. The council will apply its Supply Chain Management Policy and the code of conduct to select a suitable bidder.
2. Preferably, bidders should be registered on the Nala Local Municipality's service provider database.
3. Price(s) quoted must be valid for at least thirty (30) days from the date of your offer.
4. Evaluation criteria of 80/20 preference point will be applicable. (Price 80 and BBEE status 20) as prescribed in the Preferential Procurement Policy Framework Act (5 of 2000).
5. Failure to attach all the required documents will lead to disqualification.

RETURNABLE DOCUMENTS:

- ORIGINAL VALID TAX CLEARANCE CERTIFICATE
- COMPANY REGISTRATION CERTIFICATE (CIPRO CERTIFICATE)
- BBB-EE STATUS LEVEL CERTIFICATE
- DECLARATION OF INTEREST (MBD4)
- ATTACH PROOF OF REGISTRATION WITH CENTRALISED SUPPLIERS DATABASE
- ATTACH PROOF OF COMPANY BANKING DETAILS.
- COMPANY MUNICIPAL ACCOUNT (RATES & TAXES)
- CERTIFIED ID COPIES OF DIRECTORS/OWNERS (NOT LESS THAN 3 MONTHS).

Address: Nala Local Municipality, Private x 15, Bothaville, 9660. Email Address: mmalete@nala.org.za
All enquiries to be directed to M Maletle (Acting Supply Chain Manager) 056 514 9200.

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Mr S.J. Lehloenyane
(Municipal Manager)
Nala Local Municipality
9660
Date: